

**Borough of Pitcairn Council**  
**Business Meeting Minutes**  
**March 13, 2023**  
**6:00 pm**

**Meeting called to order – President Jim Rullo**  
**Stand for Pledge of Allegiance**

<b>Roll Call:</b>	Here	Absent
Thomas Dick, Jr.	<u>  x  </u>	<u>      </u>
Lisa Petrosky	<u>  x  </u>	<u>      </u>
Domenic Roberta	<u>      </u>	<u>  x  </u>
James Rullo	<u>  x  </u>	<u>      </u>
Deborah Marto	<u>  x  </u>	<u>      </u>
Debra Freeman	<u>  x  </u>	<u>      </u>
George Toth	<u>  x  </u>	<u>      </u> Via Telephone
Mayor Margaret Stevick	<u>      </u>	<u>  x  </u>

Deb Marto motioned to approve Minutes for Council Meeting on February 13, 2023. Seconded by Lisa Petrosky, All Ayes. Motion Carries.

**Citizen Comment**

Heather Lumis from PITCARE, wanted to address rumors that PITCARE is leaving town. She said they are not. They feed 203 families per week, and just signed up 6 new households. She said there is a huge food problem. They help with anything they can. Meals on Wheels is feeding 67 people they charge \$5 per 2 meals. The Library is open Tuesday and Thursday, they do need volunteers for the library. The library is a positive influence, safe place. The library has printing abilities, people can write resumes. PITCARE is developing a mentor and tutoring program. They have athletic programs such as Focus on the field, Gym use athletic training. Heather lives in the community. The community garden is located at upper Third Street.

**Mayor Betsy Stevick**

The Mayor was absent.

**Personnel / General –Domenic Roberta**

- Debra Freeman motioned to approve the Borough Manager attending the Municipal Budgeting and Finance workshop on May 18 at the Monroeville Doubletree. Cost is \$125.00. Seconded by Tom Dick, Jr. All Ayes. Motion carries
- Debra Freeman motioned to approve the Borough Manager attending “Your role as a Municipal Secretary/Administrator” on May 30 & 31 at the Monroeville Doubletree. Cost is \$150.00 Seconded by Tom Dick, Jr. All Ayes. Motion carries.
- Debra Freeman motioned to endorse and fully support the Allegheny Land Trust’s initiative to create the Gateway Woods Conservation Area in the neighboring Municipality of Monroeville along our mutual municipal boundary. Seconded by Lisa Petrosky. All Ayes, Motion carries.
- A discussion was started regarding adopting an Air BNB ordinance. The Borough Manager received an email asking what the Borough of Pitcairn’s ordinances are. The Solicitor will send a draft and he can disseminate to council at a later date.

**Streets – George Toth**

- George Toth was present via telephone.
- Jim Rullo opened the floor to discuss lights and speed signs. Deb Marto stated we can have all the signs but if the officers are not there then drivers continue to speed. The Borough will still rotate the

speed dolly. Chief stated hard wired signs would be best. Deb Marto stated we still need to have officers present and help to get speeding enforcement. Chief explained that Accutrak has been certified, he will look for what streets need lines painted. Chief suggested possibly installing table top speed bumps. Tom Dick, Jr. interjected that fire trucks could have problems with multiple speed bumps. Need to discuss pricing and alternatives.

- Discussion took place adding regulations to our zoning ordinance regulating the parking of large trucks on private lots. Chief explained that he received a complaint about a tractor trailer cab parked in a lot at Wall and Third. The Chief looked into it and the driver had permission from the owner to park the truck there. The Solicitor stated he would be reluctant to add this to the zoning ordinance.

### **Parks and Recreation – Debora Freeman**

- Debra Freeman motioned to purchase two black benches for the Soldiers Memorial. Seconded by Tom Dick, Jr. All Ayes, motion carries.
- Debra Freeman motioned to use ARPA funds to pay for the benches at Annies Place and the Soldiers Memorial. Seconded by George Toth. All Ayes, motion carries.

### **Finance and Economic Development – Lisa Petrosky**

- Lisa Petrosky motioned to pay bills as presented. Seconded by George Toth. All Ayes, motion carries.
- Reminder the Pitcairn Night Market is April 21, 2023 at 6:00 PM. Looking for Disc Jockey.
- Motion to authorize Mockenhaupt Benefits to change the asset valuation method from fair market value to asset smoothing method. This will help to stabilize pension costs. Seconded by Tom Dick, Jr. All Ayes, motion carries.
- The Planning Commission is still working to form a business association for Pitcairn Businesses. Meetings are 4<sup>th</sup> Tuesday of the month.

### **Health and Welfare – Deb Marto**

- Mr. Turner has submitted his reports to Council.
- Discussion to set the date for the 2023 Clean Up Day and possible motion to set the date. Deb Marto motioned for clean-up day on April 29 from 8 to 11 AM. Seconded by George Toth. All Ayes, motion carries.
- Deb Marto **motioned to approve Resolution 2-2023 requesting an H2O PA grant of \$502,867.00 from the Commonwealth Financing Authority to be used for Sanitary Sewer Repairs at Highland Avenue to Taylor Avenue project. This resolution updates the amount from resolution 16-2022 that was passed last December. Seconded by Lisa Petrosky, All Ayes. Motion Carries**
- Deb Marto motioned to enter into agreement with the Turtle Creek Valley Council of Governments for Vactor Service. The number of days are to be determined based on the Public Works Supervisor’s recommendation. Seconded by Lisa Petrosky. All Ayes, motion Carries.
- Deb Marto asked if we can put a garbage can near Propel school at the alley where the busses exit. Nick Turner explained that there is really not a good spot to put a can. Can’t put it on personal property. Mr. Turner will take a look and see if we can come up with a solution.

### **Electric – Tom Dick, Jr.**

- Tom Dick, Jr. motioned to approve the Wholesale Distribution Agreement between The Borough of Pitcairn and Duquesne Light Company. This agreement has been reviewed by the Solicitor. Seconded by George Toth. All Ayes, motion carries.
- Tom Dick, Jr. motioned to advertise a balloon release ordinance as a result of the mylar balloon issues we have had in the Borough. Seconded by Deb Marto. All Ayes, motion carries.
- Tom Dick, Jr., motioned to lift the winter moratorium on electric shut offs due to the mild winter, effective today (March 13, 2023). Two hundred eighty shut off notices were mailed out on February 23, 2023 with a shut off date of March 15, 2023. Seconded by Lisa Petrosky. All Ayes, motion carries.

### **Public Safety – Jim Rullo**

- Jim Rullo motioned to accept the resignation of Police Officer Lori Lewis effective February 28, 2023. Seconded by Lisa Petrosky. All Ayes, motion carries.
- Jim Rullo motioned to accept the resignation of part time Police Officer Daniel Colbert. Seconded by Deb Marto. All Ayes, motion carries
- Jim Rullo motioned to enter into an agreement with Robert Bacco, Constable for transporting prisoners from the Borough of Pitcairn. Seconded by Lisa Petrosky. All Ayes, motion carries.

### **Solicitor’s Report**

Nothing for the public meeting.

### **Engineer’s Report**

Waiting for grant applications.

### **Borough Manager’s Report**

The Manager read aloud the account balances.

Real Estate Tax Collected in February - \$6,163.06

### **Police Chief Report**

Nothing to report other than the two resignations and Maxx is continuing his training.

**Deb Marto motioned for adjournment Seconded by George Toth. Meeting adjourned at 6:51 PM**