

Borough of Pitcairn Council
Business Meeting Minutes
April 8, 2024
6:00 pm

Meeting called to order – President Thomas Dick, Jr.
Stand for Pledge of Allegiance

Roll Call:	Here	Absent
Thomas Dick, Jr.	<u> x </u>	<u> </u>
Lisa Petrosky	<u> x </u>	<u> </u>
Domenic Roberta	<u> x </u>	<u> </u>
James Rullo	<u> x </u>	<u> </u>
Deborah Marto	<u> x </u>	<u> </u>
Bill Kornrumpf	<u> x </u>	<u> </u>
George Toth	<u> x </u>	<u> </u>
Mayor Margaret Stevick	<u> x </u>	<u> </u>

Tom Dick Jr. announced an Executive Session was held after the Council’s meeting on March 11, 2024, to discuss a public safety issue.

Tom Dick Jr. an Executive Session was held at 5:15 PM to discuss personnel matters.

Jim Rullo motioned to approve the Minutes for Council Meeting on March 11, 2024. Seconded by Deb Marto. All ayes, motion carries.

Lisa Petrosky motioned to approve the Minutes for the Special Council Meeting on April 1, 2024. Seconded by Jim Rullo. All Ayes, motion carries.

Citizen Comment

Kevin Dick asked what was going on with the Mon Jon property. Solicitor Mike Witherel explained that we won the appeal to the inspections, but MonJon has appealed that decision to a higher court. Nick Turner stated that he has eight outstanding citations at the magistrate office, but the magistrate won’t issue a ruling until the appeals are complete. Mr. Witherel stated that the fines for those citations are daily so if we win, the penalties will be cumulative. Mr. Turner stated that he has not issued any more citations because they would be the same as what is already issued.

Mr. Dick asked where the Landlord tenant registration stood. The Borough Manager explained that the study was done, and the CPA firm recommended a fee of \$15.00 per registration. This is the cost associated with running the program. The Borough needs to determine if the fee needs to be changed by ordinance or resolution, then we will figure out credits and refunds if necessary.

Mr. Dick also asked why we were allowing the football team to use the field? He said he sees the public works crew cleaning up the field for four hours. Mr. Kornrumpf stated that the Borough asked for the number of Pitcairn residents involved and we were told 56 total. Mr. Kornrumpf stated that he and another gentleman that lives in Pitcairn and drives a school bus for Gateway School District did their own survey. They asked each kid on their bus routes if they played for the Kings, and they have only come up with six kids. Deb Marto asked if that included kids that went to Propel. Mr. Kornrumpf stated that he only transports for the Gateway School District.

Mr. Dick asked why they were not sweeping Broadway on a consistent basis.

Mayor Margaret Stevick

The mayor read aloud the fines collected. She stated the police responded to 152 complaints in the month of March.

Mayor Stevick announced that there will be a Memorial Day celebration and the Gateway Marching Band will be here.

Personnel / General –Domenic Roberta

Domenic Roberta announced that we are currently in negotiations with the Teamsters for the upcoming Public Works contract renewal.

Streets – George Toth

- George Toth motioned to direct Public Works to obtain bids to pave the 500 block of 12th Street. The Street crew replaced several storms drains on 12th Street. Seconded by Deb Marto. All ayes, motion carries.
- George Toth asked the engineer to discuss the damage on Jewell Way. Don Black explained that water coming off the hill in the last storm clogged the catch basin allowing the water to run over the road and damaged the south edge of the road washing away the wall and exposing old railroad ties used to build up the road. The whole thing needs to be dug out. EADS did a cost estimate 2 years ago at \$75,000. Don Black stated that he thinks Jim Comunale and our road crew could do it for much less. The Borough manager explained that Jim had given him estimates of material needed and he was able to estimate the cost of materials to be between \$12,000 and \$15,000. The crew would have to form a new base wall and pour concrete. Fill the void with stone, build the wall using jumbo block and armor the runoff channel with rip rap. Mr. Bolen explained that the entire crew would be needed, and it would take an estimated 3 weeks. That means some other things like weeds and trash pickup may be neglected. Mr. Toth motioned to direct the public works crew to fix the damage at Jewel way. Seconded by Jim Rullo. All ayes, motion carries.
- Motion to extend the contract with Cargill for Road salt. The current price per ton was \$85.85. The new price will be \$88.60. Bill Kornrump asked if we could store more salt because it looked like we had plenty. Mr. Bolen explained that the South Hills Area Council of Governments bids the salt price for several municipalities in western PA. Every year the contract has an option to extend the contract for a year at an agreed price. Cargill will still have the option to decline the option and the product will be put out for bid. Seconded by Jim Rullo. All ayes, motion carries.

Parks and Recreation – Lisa Petrosky

- Lisa Petrosky motioned to waive the fee and allow the Assembly of God to use the Cliff Adams field on June 29, 2024, for a day of Faith and Fellowship. Seconded by Deb Marto. All ayes, motion carries.
- Lisa Petrosky motioned to allow the Women's Softball Team to use the baseball field from May to August on Thursday and Friday evenings. Seconded by George Toth. All ayes. Motion carries
- Discussion took place regarding placing a port a john at Tank Park. It was decided it wasn't needed.
- Lisa Petrosky reminded everyone that the Pitcairn Night Market will be held on April 26, 2024, from 6:00 PM to 9:00 PM. There will be a Gyro Food Truck. Sugar Momma will be there to cook. The Boy Scouts will be selling French fries.

Finance and Economic Development – Bill Kornrump

- Bill Kornrump motioned to pay bills as presented. Seconded by Lisa Petrosky. All ayes, motion carries.
- Motion to transfer \$37,000 from Liquid Fuels fund to a certificate of deposit for future major equipment purchases. Discussion took place as to why we were doing this. Mr. Kornrump asked if Liquid Fuels funds are to be used to repair streets. The Borough Manager explained that it is, but it can also be used to purchase major equipment. We are allowed to use 20% of our yearly allotment. One of our dump trucks is nine years old and will need to be replaced in a few years. This will allow us to have money saved for that future purchase. Seconded by Lisa Petrosky. All ayes, motion carries.
- Motion to adopt Resolution 10-2024 dedicating \$140,000 of ARPPA Funds for the Joseph Markosek Sports Complex Improvement Project. Seconded by Deb Marto. All ayes, motion carries.

Health and Welfare – Deb Marto

- Deb Marto announced that Mr. Turner has submitted his reports to Council.
- Deb Marto announced that cleanup day will be April 20, 2024. The dumpsters will be located at 100 S. Center Ave near the firehall. There will not be any electronic recycling.
- Deb Marto motioned to approve payment request # 2 from Katofsky Construction for the Jewell Way Demolitions per the engineer's recommendation. Seconded by George Toth. All ayes, motion carries.
- Deb Marto motioned to approve payment request #3 for the 121 Wall Avenue demolition per the engineer's recommendation. Seconded by George Toth. All ayes, motion carries.
- Discuss what type of surface grading to do at 121 Wall Ave. Grass or Stone. The Engineer explained that this would take place after the tanks are removed. With grass the public works would have to be maintained. Nick Turner stated that Allegheny Together recommended we needed more parking for the Business District and that's why we recommended grading the lot with stone. Deb Marto motioned to grade and plant grass. Seconded by Jim Rullo. All ayes, motion carries.
- Deb Marto announced there will be a meeting with Protect PT at Fire Company #1 on April 25 at 6:00 PM to discuss the landfill.

Electric – Tom Dick, Jr.

- Tom Dick Jr. announced that on Wednesday April 10, 2024, from 8:00 AM to 1:00 PM Duquesne Light has a planned power outage to complete critical maintenance to equipment that provides electricity to the Borough of Pitcairn. Everyone was mailed a letter. Propel is closing.

Public Safety – Jim Rullo

- Jim Rullo motioned to adopt Resolution 9-2024 approving the 2024 Emergency Operation Plan manual. Seconded by Dominic Roberta. All ayes, motion carries.
- Jim Rullo motioned to hire Kyra Haile as a Part Time Police Officer based on the Chief of Police recommendation. Seconded by Lisa Petrosky. Bill Kornrump asked if she was a police officer. The Chief explained that she worked for the Borough last year. Left to take care of personal business, The Chief told her she could apply again. All ayes, motion carries.

- Jim Rullo motioned to make a \$25,000 payment from the Public Safety Fund for the fire truck, per the 2024 Budget. Seconded by Lisa Petrosky. All ayes, motion carries.
- Jim Rullo asked about installing a panic button in the office. This would go directly to dispatch who would then send a police officer to the office. There have been a few threats lately.

Solicitor's Report

Nothing for the public meeting.

Engineer's Report

Mr. Black stated the Culvert for Taylor Street Bridge is due to come in on June or July, construction will begin around that time. The Demo's were discussed earlier in the meeting.

Borough Manager's Report

The Borough Manager read aloud the account balances.

The Real Estate Tax Collected in March was \$4,605.21. Total for the 2023 year to date is \$446,963.13.

The Auditor General completed the compliance audit of the Police Pension and the Non-Uniformed Pension Plans. They found that the State overpaid for an employee that was on Worker's Comp and the money needs to be returned with interest.

Police Chief Report

The Chief stated at they will be doing a demonstration with Maxx at Septembers Market. Chief plans to hire A PENNDOT Certified police officer to perform inspections. He is DOT certified and will be doing traffic enforcement.

The chief is selling tumblers and coffee mugs.

Lisa Petrosky motioned for Adjournment, seconded by Jim Rullo. All ayes, motion carries.